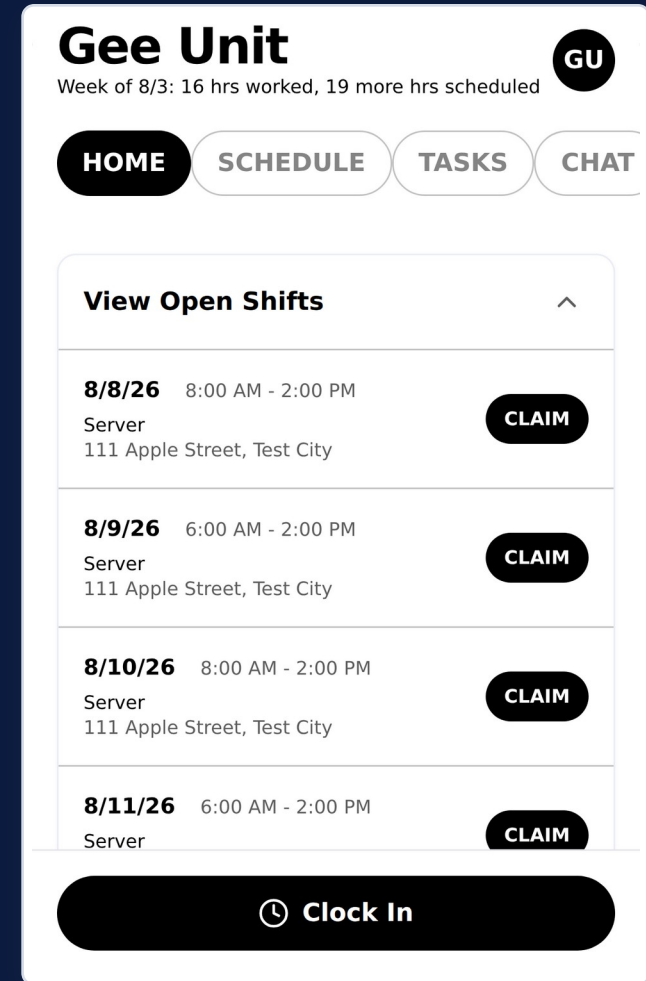


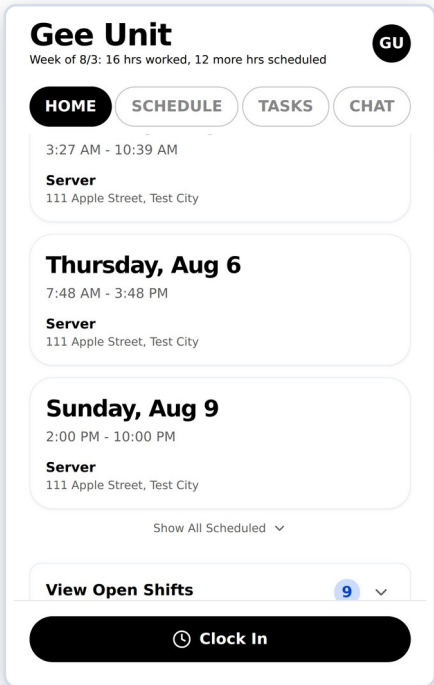
Picking up open shifts

Open shifts are hours nobody is covering yet. If you're qualified and free, you can claim them from your phone.

Mobile app · Home

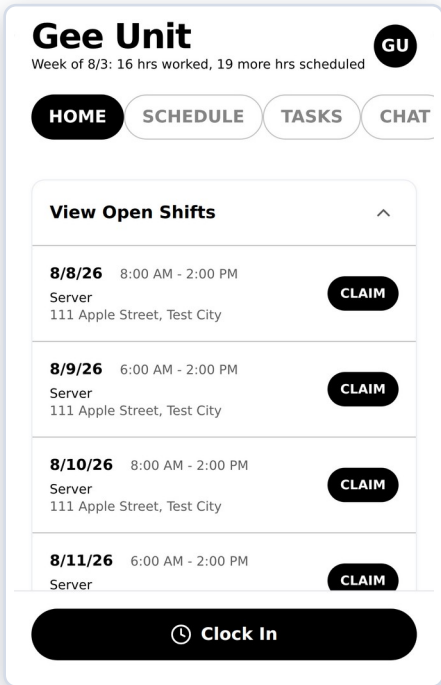


Two taps to claim a shift



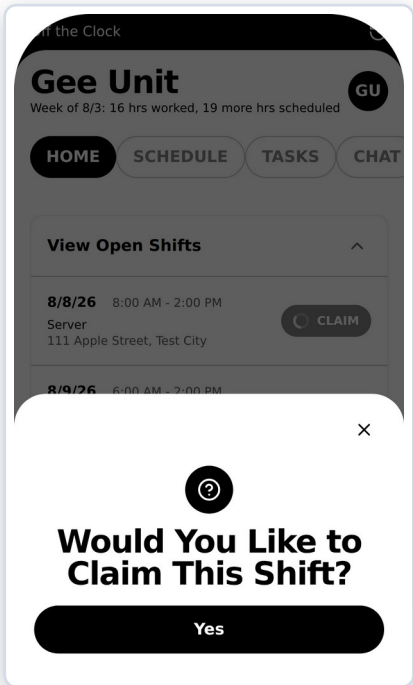
1. Start on the Home tab

Scroll past your upcoming shifts to View Open Shifts. The badge counts how many are up for grabs.



2. Open View Open Shifts

It's on your Home tab. Each row shows the date, the hours, the role and the store — tap CLAIM on the one you want.



3. Confirm

Kronto asks once, to be sure. Tap Yes and the request goes to your manager.

It isn't yours until it's approved

1

The button changes to REQUESTED

That means your manager has it. Other people can still ask for the same shift, so claiming early helps.

2

You'll see the answer on your home screen

Approved shifts appear as Shift Pickup Approved and drop straight into your schedule.

3

You only see shifts you can actually work

Kronto filters by your role and checks the hours don't clash with a shift you already have. If no card appears at all, there is nothing open you're eligible for right now.

Watch your hours: picking up extra shifts can push you into overtime, which your manager may need to weigh up before approving.